

**MEETING OF MAYOR AND COUNCIL  
WEDNESDAY, July 11, 2011**

**\* MEETING CALLED TO ORDER \* STATEMENT REGARDING OPEN  
PUBLIC MEETING LAW \* SALUTE TO THE FLAG**

The meeting was called to order at 7:09 p.m. by Mayor Martin. Adequate notice of this as is required by the Open Public Meetings Law with advertising in the Home News Times-Tribune bulletin board. All present Pledged Allegiance to the Flag.

**\* CALLING OF THE ROLL:**

Clmn. Peckham - Present  
Asciolla - Present  
Janeczek - Present  
Karczewski - Present  
Perez - Present  
Smith - Present

**\* PUBLIC PORTION**

Thomas Barlow, 57 Sloan Road, Mayor of Spotswood is here to address proposed Kapla was previously rejected. He found it distressing that no contact was made by Helmetta t how this was going to impact the school system. He feels they we should let the appella

Donna Faulkenberry, 467 Adirondack Avenue, President of the Spotswood Board of Edu how this will impact the school district. She asked that no further decisions be made until Council and discuss this more thoroughly. She also read a letter from the School Board /

**\*CONSENT AGENDA – RESOLUTION # 2011 - 171  
RESOLUTIONS:**

165 – Appointment of Municipal Court Staff Member  
166 – Payment to Tri-State Light & Energy  
~~167 – Payment to Anthony Trohalides (pulled)~~  
169 – Payment of bills  
170 – Resolution authorizing payment to Jamesburg Veterinary  
Hospital for animal shelter services  
MOTION – Clmn. Asciolla SECOND – Clmn. Peckham  
ROLL CALL: 6 – 0

**\* REPORTS OF MAYOR, COMMITTEES, BOROUGH ATTORNEY,  
BOROUGH ENGINEER, PUBLIC WORKS, PUBLIC SAFETY**  
The Mayor, Attorney, and Engineer – no report  
Police Director Ely – 3 specials have been approved by the Police Training  
Commission and are into their field training.  
Public Works Director Darren Doran – report attached.

Clmn. Perez gave the Council an update on overtime in the Borough. It seems to be comparable in all Departments.

Clmn. Smith gave a report on the intake of animals at the shelter. A fundraiser co-sponsored by the Helmetta Fire Dept. and Animal Shelter will be held on October 8. Both groups will benefit from the profits.

**\* READING OF ORDINANCES (First Reading)** – Ordinance was withdrawn.

14 – An Ordinance amending and supplementing Chapter 13 of the Code of the Borough of Helmetta, entitled "Police Department", in Order to provide for special duty assignments

**\* CLOSED SESSION** - Personnel/Litigation

MOTION – Clmn. Karczewski SECOND – Clmn. Smith

ROLL CALL: 6 – 0

A Motion was made by Clmn. Smith and Seconded by Clmn. Asciolla to go back into Open Session and all were in favor.

**\* RESOLUTION # 2011 – 167** Payment to Anthony Trohalides

MOTION – Clmn. Karczewski SECOND – Clmn. Smith

ROLL CALL: 6 - 0

**\* RESOLUTION # 2011 - 168**

**A Resolution authorizing Mayor to sign settlement agreement in litigation entitled Kaplan at Helmetta, LLC v. Borough of Helmetta Planning Board, et. Al., Docket No. A-5772-09**

Prior to taking the vote, Clmn. Perez gave a statement regarding that Kaplan came to the Council with what they thought was a fair deal. Donna Faulkenberry asked him how did they address the amount of Children coming into the school system. She wanted to know if the numbers rise above what they give us for enrollment will they contribute towards the expansion. Mrs. Faulkenberry is vehemently opposed if the vote of approval is made this evening.

MOTION - Clmn. Asciolla SECOND – Clmn. Smith

ROLL CALL: 5 – 0 – 1

The Clerk reported that she has the Annual Report from the Middlesex County Health Dept. with a CD if any Council member would like to take it home to review and spot checks will be done on Fridays to tag those homes who are not recycling.

**\* ADJOURNMENT**

There being no further business the meeting was adjourned.

**RESOLUTION  
#2011 - 165**

**APPOINTMENT OF MUNICIPAL COURT STAFF MEMBER**

I, Nancy Martin, Mayor of the Borough of Helmetta, with the advice and consent of the Borough Council do hereby appoint

Sean Brown

as a member of the Municipal Court Staff for the Borough of Helmetta for a term to expire 12/31/11. Mr. Brown will receive \$50.00 a court session; the resolution is retroactive from June 1, 2011.

**RESOLUTION # 2011 - 166**

**PAYMENT TO TRI-STATE LIGHT & ENERGY**

BE IT RESOLVED, that a payment of \$12,798.95 be made to Tri-State Light & Energy as our portion of the costs for the energy audit.

**RESOLUTION # 2011 - 167**

**PAYMENT TO ANTHONY TROHALIDES**

WHEREAS, Anthony Trohalides is no longer employed by the Borough of Helmetta; and

WHEREAS, he is due \$3,610.60 for compensated absences and \$505.07 for final pay and prorated holiday pay;

NOW THEREFORE BE IT RESOLVED that the C.F.O. is hereby authorized to issue a check to Anthony Trohalides in the amount of \$4,115.67.

**RESOLUTION # 2011 – 169**  
**PAYMENT OF BILLS**

RESOLUTION  
2011-

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HELMETTA, in the County of Middlesex, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor and Chief Financial Officer are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Clerk's Office.

CURRENT FUND	\$	222,255.27
WATER OPERATING FUND		38,582.30
SEWER OPERATING FUND		99,838.15
GENERAL CAPITAL FUND		105,398.43
DOG TRUST FUND		1.20
TRUST FUND		77,671.62
	\$	<u>543,746.97</u>

	Motion	Second	Aye	Nay	Abstain	Absent
Peckham						
Asciolla						
Janeczek						
Karczewski						
Perez						
Smith						

Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at their regular meeting on July 11, 2011.

\_\_\_\_\_  
Sandra Bohinski, Municipal Clerk

06/23/11  
12:56:26

BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 1

Batch Id: LAR Batch Type: C Batch Date: 06/23/11 Checking Account: CLEARING G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Charge Account Description	Account Type	Status Seq
10-00960	06/23/11 12/30/10	AIG01 AIG RETIREMENT 1 2009 LOSAP CONTRIBUTION	6,400.00	1-01-55-001-304 ACCOUNTS PAYABLE	Budget	Aprv 2
			6,400.00			
11-00576	06/23/11 06/23/11	BOL02 BOLLINGER INSURANCE 1 INV 475608 - CIELESZ BOND	252.00	1-01-43-800-020 INTERLOCAL ANIMAL SHELTER OE	Budget	Aprv 19
			252.00			
11-00565	06/23/11 06/23/11	BOR01 BOROUGH OF HELMETTA - CURRENT 1 SURPLUS-HELMETTA BD OF ED	77,000.00	T-13-60-000-006 Reserve for School Board Expenses	Budget	Aprv 6
			77,000.00			
11-00569	06/23/11 06/23/11	BOR04 BOROUGH OF HELMETTA - SEWERCAP 1 BUDGET APPROPRIATION	5,000.00	1-07-55-520-020 CAPITAL IMPROVEMENT FUND	Budget	Aprv 16
			5,000.00			
11-00566	06/23/11 06/23/11	BOR05 BOROUGH OF HELMETTA - TRUST 1 2011 BUDGET APPROPRIATIONS	100.00	1-01-35-842-020 ACCUM SICK LEAVE RESERVE	Budget	Aprv 7
11-00566	06/23/11 06/23/11	2 2011 BUDGET APPROPRIATIONS	100.00	1-05-55-510-020 ACCUMULATED SICK LEAVE RESERVE	Budget	Aprv 8
11-00566	06/23/11 06/23/11	3 2011 BUDGET APPROPRIATIONS	100.00	1-07-55-511-020 ACCUMULATED SICK LEAVE RESERVE	Budget	Aprv 9
			300.00			
11-00568	06/23/11 06/23/11	BOR07 BOROUGH OF HELMETTA-WATER-CAP 1 BUDGET APPROPRIATIONS	5,000.00	1-05-55-520-020 CAPITAL IMPROVEMENT FUND	Budget	Aprv 14
11-00568	06/23/11 06/23/11	2 BUDGET APPROPRIATIONS	5,000.00	1-05-55-513-021 CAP OUTLAY-RES WTR THR PAINT	Budget	Aprv 15
			10,000.00			
11-00567	06/23/11 06/23/11	BOR10 BOROUGH OF HELMETTA-CAPITAL 1 BUDGET APPROPRIATIONS	20,000.00	1-01-44-860-020 CAPITAL IMPROVEMENT FUND	Budget	Aprv 10
11-00567	06/23/11 06/23/11	2 BUDGET APPROPRIATIONS	20,000.00	1-01-44-880-030 RES FOR ACQUISITION OF ANIMAL CTRL VAN	Budget	Aprv 11
11-00567	06/23/11 06/23/11	3 BUDGET APPROPRIATIONS	25,000.00	1-01-44-880-040 RES FOR POLICE DEPT FACILITY IMPROVEMENT	Budget	Aprv 12

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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 2

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Charge Account Description	Account Type	Status	Seq
11-00567	06/23/11	4 BUDGET APPROPRIATIONS	14,000.00	1-01-44-880-050 RES FOR NJ CLEAN ENERGY PROGRAM	Budget	Aprv	13
			79,000.00				
10-00834	06/23/11 11/22/10	DELO2 DELL-TECH 9 PAYMENT APPLICATION #8	93,064.36	C-04-55-500-801 ANIMAL SHELTER-CONSTRUCTION	Budget	Aprv	1
			93,064.36				
11-00572	06/23/11	MCU01 M C U A SOLID WASTE 1 5/11 DUMPING CHARGES	3,762.00	1-01-32-837-020 LANDFILL/DISPOSAL SOLID WASTE	Budget	Aprv	17
			3,762.00				
11-00575	06/23/11	MID18 MIDDLESEX COUNTY TREASURER 1 INV 4813 PRIMARY ELECTION	749.58	1-01-20-711-020 ELECTIONS	Budget	Aprv	18
			749.58				
			Count	Line Items	Amount		
Checks:			10	16	275,527.94		

There are NO errors or warnings in this listing.

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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 3

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	1-01	90,263.58	0.00
WATER OPERATING FUND	1-05	10,100.00	0.00
SEWER OPERATING FUND	1-07	5,100.00	0.00
Year Total:		105,463.58	0.00
GENERAL CAPITAL FUND	C-04	93,064.36	0.00
GENERAL TRUST FUND	T-13	77,000.00	0.00
Total of All Funds:		275,527.94	0.00

G/L Posting Summary

Account	Description	Debits	Credits
1-01-101-01-000-000	Cash Wachovia 2000013301749	0.00	90,263.58
1-01-201-20-000-000	Current Appropriations	83,863.58	0.00
1-01-204-55-000-000	Accounts Payable	6,400.00	0.00
Totals for Fund 1-01 :		90,263.58	90,263.58
1-04-100-01-000-000	Cash Wachovia 2000013301804	0.00	93,064.36
1-04-216-55-950-901	Imp. Authorized - Unfunded	93,064.36	0.00
Totals for Fund 1-04 :		93,064.36	93,064.36
1-05-101-01-000-000	Cash Wachovia 2000013301765	0.00	10,100.00
1-05-201-55-000-000	Current Appropriations	10,100.00	0.00
Totals for Fund 1-05 :		10,100.00	10,100.00
1-07-101-01-000-000	Cash Wachovia 2000013301781	0.00	5,100.00
1-07-201-55-000-000	Current Year Appropriations	5,100.00	0.00
Totals for Fund 1-07 :		5,100.00	5,100.00
1-13-101-01-000-001	Cash 2000013301817 Gen. Trust	0.00	77,000.00
1-13-282-55-000-001	Reserve for School Board Expenses	77,000.00	0.00
Totals for Fund 1-13 :		77,000.00	77,000.00
Grand Total:		275,527.94	275,527.94

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10:03:52

BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 1

Batch Id: LAR Batch Type: C Batch Date: 06/29/11 Checking Account: CLEARING G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Charge Account Description	Account Type	Status	Seq
PO #	Enc Date	Item Description					
<hr/>							
06/29/11 LOC03 LOCAL UNION 210							
11-00525	06/20/11	1 6/11 INVOICE-INITIATION FEES	350.00	1-01-26-765-020 STREETS & ROADS OE	Budget	Aprv	6
11-00525	06/20/11	2 6/11 INVOICE-DUES	346.00	1-01-26-765-020 STREETS & ROADS OE	Budget	Aprv	7
			696.00				
<hr/>							
06/29/11 REM01 REMINGTON, VERNICK & VENA							
11-00528	06/20/11	1 INV 1206T059-2 MAPLE, JOHN	5,558.30	C-04-55-300-150 2011-5 MAPLE, JOHN & WASHINGTON	Budget	Aprv	8
			5,558.30				
<hr/>							
06/29/11 TES02 TESSCO INCORPORATED							
10-00973	12/31/10	1 INV 628914	95.07	0-01-26-315-022 VEHICLE MAINT-POLICE VEHICLES	Budget	Aprv	1
10-00973	06/02/11	2 INV 628976	285.84	0-01-26-315-022 VEHICLE MAINT-POLICE VEHICLES	Budget	Aprv	2
10-00973	06/02/11	3 INV 662987	152.56	0-01-26-315-022 VEHICLE MAINT-POLICE VEHICLES	Budget	Aprv	3
10-00973	06/02/11	4 INV 857795	169.69	0-01-26-315-022 VEHICLE MAINT-POLICE VEHICLES	Budget	Aprv	4
			703.16				
<hr/>							
06/29/11 UNI03 UNITED PARCEL SERVICE							
11-00514	06/13/11	1 INV 0000R47F62221	14.44	1-05-55-500-020 WATER OPERATING OE	Budget	Aprv	5
			14.44				

	Count	Line Items	Amount
Checks:	4	8	6,971.90

There are NO errors or warnings in this listing.



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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

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Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	0-01	703.16	0.00
CURRENT FUND	1-01	696.00	0.00
WATER OPERATING FUND	1-05	14.44	0.00
Year Total:		710.44	0.00
GENERAL CAPITAL FUND	C-04	5,558.30	0.00
Total of All Funds:		6,971.90	0.00

G/L Posting Summary

Account	Description	Debits	Credits
1-01-101-01-000-000	Cash Wachovia 2000013301749	0.00	1,399.16
1-01-201-20-000-000	Current Appropriations	696.00	0.00
1-01-203-20-000-000	Appropriation Reserves	703.16	0.00
	Totals for Fund 1-01 :	1,399.16	1,399.16
1-04-100-01-000-000	Cash Wachovia 2000013301804	0.00	5,558.30
1-04-216-55-900-901	Imp. Authorized - Funded	5,558.30	0.00
	Totals for Fund 1-04 :	5,558.30	5,558.30
1-05-101-01-000-000	Cash Wachovia 2000013301765	0.00	14.44
1-05-201-55-000-000	Current Appropriations	14.44	0.00
	Totals for Fund 1-05 :	14.44	14.44
	Grand Total:	6,971.90	6,971.90

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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

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Batch Id: LAR Batch Type: C Batch Date: 06/29/11 Checking Account: CLEARING G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Charge Account Description	Account Type	Status	Seq
PO #	Enc Date	Item Description					
11-00580	06/27/11	1 INV 5259 - TAGES/AGENCY ON CD	63.00	1-01-20-705-020 FINANCE OE	Budget	Aprv	2
11-00580	06/27/11	2 INV 5259 - TAGES/AGENCY ON CD	21.00	1-05-55-500-020 WATER OPERATING OE	Budget	Aprv	3
11-00580	06/27/11	3 INV 5259 - TAGES/AGENCY ON CD	21.00	1-07-55-500-020 SEWER OPERATING OE	Budget	Aprv	4
11-00591	06/27/11	1 INV 5371 - P/E 6/15/11	42.14	1-01-20-705-020 FINANCE OE	Budget	Aprv	10
11-00591	06/27/11	2 INV 5371 - P/E 6/15/11	14.04	1-05-55-500-020 WATER OPERATING OE	Budget	Aprv	11
11-00591	06/27/11	3 INV 5371 - P/E 6/15/11	14.04	1-07-55-500-020 SEWER OPERATING OE	Budget	Aprv	12
			175.22				
11-00596	06/27/11	1 ESTABLISHMENT OF PETTY CASH	175.00	1-01-55-002-301 PETTY CASH ESTABLISHMENT	Budget	Aprv	16
			175.00				
11-00587	06/27/11	1 6/15/11 INVOICE - SHELTER	117.58	1-01-43-800-020 INTERLOCAL ANIMAL SHELTER OE	Budget	Aprv	9
			117.58				
11-00586	06/27/11	1 MAY WATER PURCHASED	19,614.96	1-05-55-505-020 PURCHASE OF WATER	Budget	Aprv	8
			19,614.96				
11-00579	06/27/11	1 INV 5315-RETRO PENSION FILING	160.00	1-01-20-705-020 FINANCE OE	Budget	Aprv	1
			160.00				
11-00593	06/27/11	1 6/24/11 INV- SHELTER CONSTR.	3.25	C-04-55-500-801 ANIMAL SHELTER-CONSTRUCTION	Budget	Aprv	14
			3.25				
11-00592	06/27/11	1 6/25/11 INVOICE - HYDRANT	68.75	1-05-55-505-020 PURCHASE OF WATER	Budget	Aprv	13

300

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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

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Check No.	Check Date	Vendor #	Name		Payment Amt	Charge Account Description	Account Type	Status	Seq
PO #	Enc	Date	Item	Description					
					68.75				
11-00585	06/27/11	06/29/11	PSE01	PSE&G CO					
	1	JUNE 2011	SHELTER		236.37	1-01-43-800-020	Budget	Aprv	7
						INTERLOCAL ANIMAL SHELTER OE			
					236.37				
11-00582	06/27/11	06/29/11	SPO03	SPOTSWOOD BOROUGH					
	2	Q1-11 AND Q2-11	SERVICES		11,185.00	1-01-43-746-020	Budget	Aprv	5
						POLICE DISPATCH/SPOTSWOOD			
11-00583	06/27/11	2	Q1-11 AND Q2-11	SERVICES	19,927.00	1-01-43-770-020	Budget	Aprv	6
						SPOTSWOOD TRASH REMOVAL			
					31,112.00				
11-00595	06/27/11	06/29/11	VER01	VERIZON					
	1	6/16/11	INVOICE		92.46	1-05-55-500-020	Budget	Aprv	15
						WATER OPERATING OE			
					92.46				
					Count	Line Items	Amount		
Checks:					10	16	51,755.59		
There are NO errors or warnings in this listing.									

06/29/11  
10:28:19

BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 3

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	1-01	31,906.09	0.00
WATER OPERATING FUND	1-05	19,811.21	0.00
SEWER OPERATING FUND	1-07	35.04	0.00
Year Total:		51,752.34	0.00
GENERAL CAPITAL FUND	C-04	3.25	0.00
Total of All Funds:		51,755.59	0.00

G/L Posting Summary

Account	Description	Debits	Credits
1-01-101-01-000-000	Cash Wachovia 2000013301749	0.00	31,906.09
1-01-103-01-000-002	Petty Cash-Animal Shelter	175.00	0.00
1-01-201-20-000-000	Current Appropriations	31,731.09	0.00
	Totals for Fund 1-01 :	31,906.09	31,906.09
1-04-100-01-000-000	Cash Wachovia 2000013301804	0.00	3.25
1-04-216-55-950-901	Imp. Authorized - Unfunded	3.25	0.00
	Totals for Fund 1-04 :	3.25	3.25
1-05-101-01-000-000	Cash Wachovia 2000013301765	0.00	19,811.21
1-05-201-55-000-000	Current Appropriations	19,811.21	0.00
	Totals for Fund 1-05 :	19,811.21	19,811.21
1-07-101-01-000-000	Cash Wachovia 2000013301781	0.00	35.04
1-07-201-55-000-000	Current Year Appropriations	35.04	0.00
	Totals for Fund 1-07 :	35.04	35.04
	Grand Total:	51,755.59	51,755.59

06/20/11  
10:05:13

BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 1

Batch Id: LAR Batch Type: C Batch Date: 06/20/11 Checking Account: WIRE G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Charge Account Description	Account Type	Status	Seq
PO #	Enc Date	Item Description					
	06/20/11	BOR02 BOROUGH OF HELMETTA - PAYROLL					
11-00527	06/20/11	1 6/23/11 PAYROLL	276.42	1-01-20-708-010	Budget	Aprv	1
				REVENUE ADMN TAX COLL S&W			
11-00527	06/20/11	2	656.93	1-01-20-120-010	Budget	Aprv	2
				MUNICIPAL CLERK S&W			
11-00527	06/20/11	3	37.43	1-01-20-705-010	Budget	Aprv	3
				FINANCE S&W			
11-00527	06/20/11	4	100.29	1-01-21-720-010	Budget	Aprv	4
				PLANNING BOARD S&W			
11-00527	06/20/11	5	56.99	1-01-27-788-010	Budget	Aprv	5
				ANIMAL CONTROL S&W			
11-00527	06/20/11	6	161.73	1-01-26-771-010	Budget	Aprv	6
				RECYCLING SOLID WASTE S&W			
11-00527	06/20/11	7	864.33	1-01-20-705-010	Budget	Aprv	7
				FINANCE S&W			
11-00527	06/20/11	8	441.32	1-01-20-710-010	Budget	Aprv	8
				TAX ASSESSOR S&W			
11-00527	06/20/11	9	432.52	1-01-20-708-010	Budget	Aprv	9
				REVENUE ADMN TAX COLL S&W			
11-00527	06/20/11	10	11,947.59	1-01-25-745-010	Budget	Aprv	10
				POLICE REGULAR SALARY			
11-00527	06/20/11	11	510.78	1-01-25-745-013	Budget	Aprv	11
				POLICE SPECIAL OFFICER PAY			
11-00527	06/20/11	12	3,432.32	1-01-26-765-010	Budget	Aprv	12
				STREET & ROADS S&W			
11-00527	06/20/11	13	331.01	1-01-26-765-011	Budget	Aprv	13
				STREETS & ROADS - OVERTIME			
11-00527	06/20/11	14	120.59	1-01-43-771-010	Budget	Aprv	14
				SPOTSWOOD ANIMAL CONTROL S&W			
11-00527	06/20/11	15	120.59	1-01-27-788-010	Budget	Aprv	15
				ANIMAL CONTROL S&W			
11-00527	06/20/11	16	192.31	1-01-22-725-010	Budget	Aprv	16
				UNIFORM CONSTRUCTION CODE S&W			
11-00527	06/20/11	17	192.31	1-01-43-748-010	Budget	Aprv	17
				ZONING/CODE ENFORCEMENT S&W			
11-00527	06/20/11	18	136.20	1-01-25-752-010	Budget	Aprv	18
				FIRE PREVENTION BUREAU S&W			
11-00527	06/20/11	19	1,758.46	1-01-42-855-010	Budget	Aprv	19
				MUNICIPAL COURT S&W			
11-00527	06/20/11	20	2,292.29	1-05-55-500-010	Budget	Aprv	20
				WATER OPERATING S&W			
11-00527	06/20/11	21	2,330.75	1-07-55-500-010	Budget	Aprv	21
				SEWER OPERATING S&W			
11-00527	06/20/11	22	1,824.82	1-01-36-845-015	Budget	Aprv	22
				SOCIAL SECURITY			
11-00527	06/20/11	23	228.11	1-05-55-540-015	Budget	Aprv	23
				SOCIAL SECURITY			
11-00527	06/20/11	24	228.11	1-07-55-540-015	Budget	Aprv	24
				SOCIAL SECURITY			

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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 2

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Charge Account Description	Account Type	Status	Seq
11-00527	06/20/11	25	134.71	T-13-55-000-014 Res for Unemployment Comp	Budget	Aprv	25
11-00527	06/20/11	26	76.92	1-01-43-771-015 SOUTH RIVER ANIMAL CONTROL S&W	Budget	Aprv	26
11-00527	06/20/11	28	519.23	1-01-20-701-010 ADMINISTRATOR S&W	Budget	Aprv	27
11-00527	06/20/11	29	50.00	1-01-43-771-011 SPOTSWOOD ANIMAL CONTROL OT	Budget	Aprv	28
11-00527	06/20/11	30	76.92	1-01-43-771-017 SAYREVILLE ANIMAL CONTROL	Budget	Aprv	29
11-00527	06/20/11	32	679.44	1-01-25-745-011 POLICE OVERTIME PAY	Budget	Aprv	30
11-00527	06/20/11	37	1,647.00	1-01-43-771-019 PLAINSBORO ANIMAL CONTROL S&W	Budget	Aprv	31
11-00527	06/20/11	38	1,647.00	1-01-43-800-010 INTERLOCAL ANIMAL SHELTER S&W	Budget	Aprv	32
11-00527	06/20/11	39	2,704.50	1-01-43-800-010 INTERLOCAL ANIMAL SHELTER S&W	Budget	Aprv	33
			32,915.92				

	Count	Line Items	Amount
Checks:	1	33	32,915.92

There are NO errors or warnings in this listing.

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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 1

Batch Id: LAR Batch Type: C Batch Date: 06/23/11 Checking Account: WIRE G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No.	Check Date	Vendor #	Name	Payment Amt	Charge Account Description	Account Type	Status	Seq
PO #	Enc Date	Item	Description					
11-00530	06/20/11	1	POSTAGE ADDED 6/20/11	300.00	1-01-31-831-020 POSTAGE	Budget	Aprv	1
11-00530	06/20/11	2	POSTAGE ADDED 6/20/11	100.00	1-07-55-500-020 SEWER OPERATING OE	Budget	Aprv	2
11-00530	06/20/11	3	POSTAGE ADDED 6/20/11	100.00	1-05-55-500-020 WATER OPERATING OE	Budget	Aprv	3
				500.00				

	Count	Line Items	Amount
Checks:	1	3	500.00

There are NO errors or warnings in this listing.

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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 3

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	1-01	27,701.95	0.00
WATER OPERATING FUND	1-05	2,520.40	0.00
SEWER OPERATING FUND	1-07	2,558.86	0.00
Year Total:		32,781.21	0.00
GENERAL TRUST FUND	T-13	134.71	0.00
Total of All Funds:		32,915.92	0.00

G/L Posting Summary

Account	Description	Debits	Credits
1-01-101-01-000-000	Cash Wachovia 2000013301749	1,647.00	29,348.95
1-01-201-20-000-000	Current Appropriations	29,348.95	1,647.00
	Totals for Fund 1-01 :	30,995.95	30,995.95
1-05-101-01-000-000	Cash Wachovia 2000013301765	0.00	2,520.40
1-05-201-55-000-000	Current Appropriations	2,520.40	0.00
	Totals for Fund 1-05 :	2,520.40	2,520.40
1-07-101-01-000-000	Cash Wachovia 2000013301781	0.00	2,558.86
1-07-201-55-000-000	Current Year Appropriations	2,558.86	0.00
	Totals for Fund 1-07 :	2,558.86	2,558.86
1-13-101-01-000-004	Cash 2000018145599 Unemployment	0.00	134.71
1-13-272-55-000-012	RESERVE FOR UNEMPLOYMENT COMP.	134.71	0.00
	Totals for Fund 1-13 :	134.71	134.71
	Grand Total:	36,209.92	36,209.92



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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 1

Batch Id: LAR Batch Type: C Batch Date: 06/23/11 Checking Account: WIRE G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No.	Check Date	Vendor #	Name	Payment Amt	Charge Account Description	Account Type	Status	Seq
PO #	Enc Date	Item	Description					
	06/23/11	NEO01	NEOPOST INC.					
11-00530	06/20/11	1	POSTAGE ADDED 6/20/11	300.00	1-01-31-831-020 POSTAGE	Budget	Aprv	1
11-00530	06/20/11	2	POSTAGE ADDED 6/20/11	100.00	1-07-55-500-020 SEWER OPERATING OE	Budget	Aprv	2
11-00530	06/20/11	3	POSTAGE ADDED 6/20/11	100.00	1-05-55-500-020 WATER OPERATING OE	Budget	Aprv	3
				500.00				

	Count	Line Items	Amount
Checks:	1	3	500.00

There are NO errors or warnings in this listing.

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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 1

Batch Id: LAR Batch Type: C Batch Date: 06/29/11 Checking Account: WIRE G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Charge Account Description	Account Type	Status	Seq
PO #	Enc Date	Item Description					
06/29/11 NEW19 NJ HEALTH BENEFITS - RETIRED							
11-00578	06/27/11	1 7/11 HEALTH INSURANCE	3,320.72	1-01-23-733-020 HEALTH INSURANCE EMPLOYEE	Budget	Aprv	4
11-00578	06/27/11	2 7/11 HEALTH INSURANCE	166.38	1-05-55-500-030 WATER OPERATING INSURANCE	Budget	Aprv	5
11-00578	06/27/11	3 7/11 HEALTH INSURANCE	166.38	1-07-55-500-030 SEWER OPERATING INSURANCE	Budget	Aprv	6
			3,653.48				
06/29/11 NEW20 NJ HEALTH BENEFITS - ACTIVE							
11-00577	06/27/11	1 7/11 BILLING	7,513.34	1-01-23-733-020 HEALTH INSURANCE EMPLOYEE	Budget	Aprv	1
11-00577	06/27/11	2 7/11 BILLING	900.40	1-05-55-500-030 WATER OPERATING INSURANCE	Budget	Aprv	2
11-00577	06/27/11	3 7/11 BILLING	900.40	1-07-55-500-030 SEWER OPERATING INSURANCE	Budget	Aprv	3
			9,314.14				

	Count	Line Items	Amount
checks:	2	6	12,967.62

There are NO errors or warnings in this listing.

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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 2

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	1-01	10,834.06	0.00
WATER OPERATING FUND	1-05	1,066.78	0.00
SEWER OPERATING FUND	1-07	1,066.78	0.00
Total of All Funds:		12,967.62	0.00

G/L Posting Summary

Account	Description	Debits	Credits
1-01-101-01-000-000	Cash Wachovia 2000013301749	0.00	10,834.06
1-01-201-20-000-000	Current Appropriations	10,834.06	0.00
	Totals for Fund 1-01 :	10,834.06	10,834.06
1-05-101-01-000-000	Cash Wachovia 2000013301765	0.00	1,066.78
1-05-201-55-000-000	Current Appropriations	1,066.78	0.00
	Totals for Fund 1-05 :	1,066.78	1,066.78
1-07-101-01-000-000	Cash Wachovia 2000013301781	0.00	1,066.78
1-07-201-55-000-000	Current Year Appropriations	1,066.78	0.00
	Totals for Fund 1-07 :	1,066.78	1,066.78
	Grand Total:	12,967.62	12,967.62

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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 1

Batch Id: LAR Batch Type: C Batch Date: 07/06/11 Checking Account: WIRE G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Charge Account Description	Account Type	Status	Seq
PO #	Enc Date	Item Description					
	07/06/11	BOR02 BOROUGH OF HELMETTA - PAYROLL					
11-00605	07/06/11	1 7/7/11 PAYROLL	276.42	1-01-20-708-010	Budget	Aprv	1
				REVENUE ADMN TAX COLL S&W			
11-00605	07/06/11	2	656.93	1-01-20-120-010	Budget	Aprv	2
				MUNICIPAL CLERK S&W			
11-00605	07/06/11	3	37.43	1-01-20-705-010	Budget	Aprv	3
				FINANCE S&W			
11-00605	07/06/11	4	100.29	1-01-21-720-010	Budget	Aprv	4
				PLANNING BOARD S&W			
11-00605	07/06/11	5	56.99	1-01-27-788-010	Budget	Aprv	5
				ANIMAL CONTROL S&W			
11-00605	07/06/11	6	161.73	1-01-26-771-010	Budget	Aprv	6
				RECYCLING SOLID WASTE S&W			
11-00605	07/06/11	7	864.33	1-01-20-705-010	Budget	Aprv	7
				FINANCE S&W			
11-00605	07/06/11	8	441.32	1-01-20-710-010	Budget	Aprv	8
				TAX ASSESSOR S&W			
11-00605	07/06/11	9	432.52	1-01-20-708-010	Budget	Aprv	9
				REVENUE ADMN TAX COLL S&W			
11-00605	07/06/11	10	11,740.57	1-01-25-745-010	Budget	Aprv	10
				POLICE REGULAR SALARY			
11-00605	07/06/11	11	896.50	1-01-25-745-013	Budget	Aprv	11
				POLICE SPECIAL OFFICER PAY			
11-00605	07/06/11	12	3,840.62	1-01-26-765-010	Budget	Aprv	12
				STREET & ROADS S&W			
11-00605	07/06/11	13	204.91	1-01-26-765-011	Budget	Aprv	13
				STREETS & ROADS - OVERTIME			
11-00605	07/06/11	14	120.59	1-01-43-771-010	Budget	Aprv	14
				SPOTSWOOD ANIMAL CONTROL S&W			
11-00605	07/06/11	15	120.59	1-01-27-788-010	Budget	Aprv	15
				ANIMAL CONTROL S&W			
11-00605	07/06/11	16	192.31	1-01-22-725-010	Budget	Aprv	16
				UNIFORM CONSTRUCTION CODE S&W			
11-00605	07/06/11	17	192.31	1-01-43-748-010	Budget	Aprv	17
				ZONING/CODE ENFORCEMENT S&W			
11-00605	07/06/11	18	136.20	1-01-25-752-010	Budget	Aprv	18
				FIRE PREVENTION BUREAU S&W			
11-00605	07/06/11	19	1,148.46	1-01-42-855-010	Budget	Aprv	19
				MUNICIPAL COURT S&W			
11-00605	07/06/11	20	2,386.36	1-05-55-500-010	Budget	Aprv	20
				WATER OPERATING S&W			
11-00605	07/06/11	21	2,424.82	1-07-55-500-010	Budget	Aprv	21
				SEWER OPERATING S&W			
11-00605	07/06/11	22	2,148.23	1-01-36-845-015	Budget	Aprv	22
				SOCIAL SECURITY			
11-00605	07/06/11	23	268.53	1-05-55-540-015	Budget	Aprv	23
				SOCIAL SECURITY			
11-00605	07/06/11	24	268.53	1-07-55-540-015	Budget	Aprv	24
				SOCIAL SECURITY			

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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

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Check No. PO #	Check Date	Vendor # Name Item Description	Payment Amt	Charge Account Description	Account Type	Status	Seq
11-00605	07/06/11	25	151.91	T-13-55-000-014 Res for Unemployment Comp	Budget	Aprv	25
11-00605	07/06/11	26	76.92	1-01-43-771-015 SOUTH RIVER ANIMAL CONTROL S&W	Budget	Aprv	26
11-00605	07/06/11	27	519.23	1-01-20-701-010 ADMINISTRATOR S&W	Budget	Aprv	27
11-00605	07/06/11	28	250.00	1-01-43-771-011 SPOTSHOOD ANIMAL CONTROL OT	Budget	Aprv	28
11-00605	07/06/11	29	76.92	1-01-43-771-017 SAYREVILLE ANIMAL CONTROL	Budget	Aprv	29
11-00605	07/06/11	30	892.88	1-01-25-745-011 POLICE OVERTIME PAY	Budget	Aprv	30
11-00605	07/06/11	32	3,199.50	1-01-43-800-010 INTERLOCAL ANIMAL SHELTER S&W	Budget	Aprv	31
11-00605	07/06/11	34	200.00	1-01-27-788-011 ANIMAL CONTROL O/T	Budget	Aprv	32
11-00605	07/06/11	35	600.00	1-01-43-771-016 SOUTH RIVER ANIMAL CONTROL O/T	Budget	Aprv	33
11-00605	07/06/11	36	1,400.00	1-01-43-771-018 SAYREVILLE ANIMAL CONTROL OT	Budget	Aprv	34
11-00605	07/06/11	37	350.00	1-01-43-771-020 PLAINSBORO ANIMAL CONTROL OT	Budget	Aprv	35
11-00605	07/06/11	38	550.00	1-01-43-771-022 JAMESBURG ANIMAL CONTROL OT	Budget	Aprv	36
11-00605	07/06/11	39	385.00	T-13-55-000-006 RESERVE FOR POLICE 2ND EMPL.	Budget	Aprv	37
11-00605	07/06/11	40	170.75	1-01-26-771-011 RECYCLING SOLID WASTE O/T	Budget	Aprv	38
			37,940.60				
		Count	Line Items	Amount			
Checks:		1	38	37,940.60			
There are NO errors or warnings in this listing.							

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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 3

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	1-01	32,055.45	0.00
WATER OPERATING FUND	1-05	2,654.89	0.00
SEWER OPERATING FUND	1-07	2,693.35	0.00
Year Total:		37,403.69	0.00
GENERAL TRUST FUND	T-13	536.91	0.00
Total of All Funds:		37,940.60	0.00

G/L Posting Summary

Account	Description	Debits	Credits
1-01-101-01-000-000	Cash Wachovia 2000013301749	0.00	32,055.45
1-01-201-20-000-000	Current Appropriations	32,055.45	0.00
	Totals for Fund 1-01 :	32,055.45	32,055.45
1-05-101-01-000-000	Cash Wachovia 2000013301765	0.00	2,654.89
1-05-201-55-000-000	Current Appropriations	2,654.89	0.00
	Totals for Fund 1-05 :	2,654.89	2,654.89
1-07-101-01-000-000	Cash Wachovia 2000013301781	0.00	2,693.35
1-07-201-55-000-000	Current Year Appropriations	2,693.35	0.00
	Totals for Fund 1-07 :	2,693.35	2,693.35
1-13-101-01-000-001	Cash 2000013301817 Gen. Trust	0.00	385.00
1-13-101-01-000-004	Cash 2000018145599 Unemploymnt	0.00	151.91
1-13-272-55-000-006	POLICE 2ND EMPLOYMENT	385.00	0.00
1-13-272-55-000-012	RESERVE FOR UNEMPLOYMENT COMP.	151.91	0.00
	Totals for Fund 1-13 :	536.91	536.91
	Grand Total:	37,940.60	37,940.60

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BOROUGH OF HELMETTA  
Received P.O. Batch Listing By Vendor Id

Page No: 1

Rcvd Batch Id Range: First		to Last	Rcvd Date Start: 0		End: 07/07/11	Report Format: Detail
Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract
07/07/11	LAR	11-00547	ABD01 JOHN ABDELMALAK 1 INV 11-0614H	212.50	1-01-25-745-020 POLICE DEPARTMENT OE	
07/07/11	LAR	11-00547	2 INV 11-0614H	76.50	1-01-20-708-020 REVENUE ADMN TAX COLL OE	
07/07/11	LAR	11-00547	3 INV 11-0614H	170.00	1-01-25-752-020 FIRE PREVENTION BUREAU OE	
07/07/11	LAR	11-00547	4 INV 11-0614H	289.50	1-01-20-705-020 FINANCE OE	
07/07/11	LAR	11-00547	5 INV 11-0614H	122.00	1-05-55-500-020 WATER OPERATING OE	
07/07/11	LAR	11-00547	6 INV 11-0614H	122.00	1-07-55-500-020 SEWER OPERATING OE	
P.O. Total:				992.50		
07/07/11	LAR	11-00531	AIM01 AIM UNIFORMS INC. 1 INV 27918	79.95	1-01-25-745-020 POLICE DEPARTMENT OE	
07/07/11	LAR	11-00515	AZZ01 AZZARELLO, MICHAEL 1 UNIFORM CLEANING -12/10-3/11	34.00	1-01-25-745-020 POLICE DEPARTMENT OE	
07/07/11	LAR	11-00535	BET01 BETTER LIVING 1 5/25/11 STATEMENT	290.92	1-01-26-772-020 BUILDINGS & GROUNDS OE	
07/07/11	LAR	11-00538	BRI01 BRIAN'S LAWN MOWER 1 INV 9238	151.91	1-01-26-772-020 BUILDINGS & GROUNDS OE	
07/07/11	LAR	11-00538	2 INV 5310	469.00	1-01-26-772-020 BUILDINGS & GROUNDS OE	
P.O. Total:				620.91		
07/07/11	LAR	11-00601	CAPO5 C.A. POWER EQUIPMENT 1 INV 131609 - EXMARK MOWER	2,699.99	C-04-55-200-120 RESERVE FOR DETENTION BASIN	
07/07/11	LAR	11-00554	CDC01 C & D COMPUTER SUPPLIERS INC 1 INV 11770-01	28.74	1-01-20-705-020 FINANCE OE	
07/07/11	LAR	11-00554	2 INV 11770-01	9.58	1-05-55-500-020 WATER OPERATING OE	
07/07/11	LAR	11-00554	3 INV 11770-01	9.58	1-07-55-500-020 SEWER OPERATING OE	

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BOROUGH OF HELMETTA  
Received P.O. Batch Listing By Vendor Id

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Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract
P.O. Total:				47.90		
07/07/11	LAR	11-00544	CEN07 CENTRAL JERSEY SECURITY 1 INV 58987 - Q3-11	90.00	1-01-42-855-020 MUNICIPAL COURT OE	
07/07/11	LAR	11-00545	CEN07 CENTRAL JERSEY SECURITY 1 INV 59057 - Q3-11	90.00	1-01-43-800-020 INTERLOCAL ANIMAL SHELTER OE	
07/07/11	LAR	11-00534	CIR01 CIRCLE JANITORIAL SUPPLIES 1 INV 10052	109.69	1-01-43-800-020 INTERLOCAL ANIMAL SHELTER OE	
07/07/11	LAR	11-00534	2 INV 10057	473.00	1-01-43-800-020 INTERLOCAL ANIMAL SHELTER OE	
07/07/11	LAR	11-00534	3 INV 10068	117.60	1-01-43-800-020 INTERLOCAL ANIMAL SHELTER OE	
P.O. Total:				700.29		
07/07/11	LAR	11-00562	CIR01 CIRCLE JANITORIAL SUPPLIES 1 INV 10097-11	200.69	C-04-55-500-801 ANIMAL SHELTER-CONSTRUCTION	
07/07/11	LAR	11-00589	CIR01 CIRCLE JANITORIAL SUPPLIES 1 INV 10140-11	306.64	C-04-55-500-801 ANIMAL SHELTER-CONSTRUCTION	
07/07/11	LAR	11-00604	CIT03 CITTA, HOLZAPFEL & ZABARSKY PC 1 INV 17768 - 6/11	800.00	1-01-25-757-020 MUNICIPAL PROSECUTOR OE	
07/07/11	LAR	11-00570	DEE01 DEER PARK SPRING WATER 2 INV 01F7801903415	11.83	1-01-26-772-020 BUILDINGS & GROUNDS OE	
07/07/11	LAR	11-00561	DEL01 DELL 1 INV XFCTF6757	1,964.30	C-04-55-500-801 ANIMAL SHELTER-CONSTRUCTION	
07/07/11	LAR	11-00574	ELY01 ELY, ANDREW 1 RETMB-GASOLINE	49.84	1-01-31-833-020 GASOLINE	
07/07/11	LAR	11-00621	HOM03 HOME NEWS & TRIBUNE 1 AD 0101357614	46.34	1-01-20-120-020 MUNICIPAL CLERK OE	
07/07/11	LAR	11-00404	INS02 INSTITUTE FOR PROF DEVELOPMENT 1 6/24/11 ETHICS - D. DORAN	99.00	1-01-26-765-020	



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BOROUGH OF HELMETTA  
Received P.O. Batch Listing By Vendor Id

Page No: 3

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract
STREETS & ROADS OE						
07/07/11	LAR	11-00611	JCP01 JCP&L 1 6/30/11 INVOICE-SHELTER	2,447.88	1-01-43-800-020 INTERLOCAL ANIMAL SHELTER OE	
07/07/11	LAR	11-00616	JCP01 JCP&L 1 6/29/11 INVOICE	512.90	1-01-31-825-021 ELECTRICITY-FIRE DEPT.	
07/07/11	LAR	11-00616	2 6/29/11 INVOICE	1,161.03	1-01-31-825-020 ELECTRICITY	
07/07/11	LAR	11-00616	3 6/29/11 INVOICE	1,583.83	1-01-31-826-020 STREET LIGHTING	
P.O. Total:				3,257.76		
07/07/11	LAR	11-00524	KSB01 KSB TELESOUND 1 INV 100735	145.00	1-01-31-827-020 TELEPHONE COSTS	
07/07/11	LAR	11-00551	LOC01 CHAD LOCKMAN 1 ELECTRICAL PARTS	20.31	1-01-25-745-020 POLICE DEPARTMENT OE	
07/07/11	LAR	11-00551	2 TOWER	62.05	1-01-25-745-020 POLICE DEPARTMENT OE	
07/07/11	LAR	11-00551	3 SUPPLIES	47.75	1-01-25-745-020 POLICE DEPARTMENT OE	
P.O. Total:				130.11		
07/07/11	LAR	11-00610	LOC03 LOCAL UNION 210 1 7/11 INVOICE	173.00	1-01-26-765-020 STREETS & ROADS OE	
07/07/11	LAR	11-00581	MAR02 NANCY MARTIN 1 SHELTER GRAND OPENING REIMB.	307.76	1-01-28-795-020 RECREATION OE	
07/07/11	LAR	11-00607	MCU01 M C U A SOLID WASTE 1 6/11 DUMPING CHARGES	4,196.40	1-01-32-837-020 LANDFILL/DISPOSAL SOLID WASTE	
07/07/11	LAR	11-00384	MID17 MIDDLESEX COUNTY TREASURER 1 INV CV-11-33 - 4/11	59.79	1-01-31-833-021 GASOLINE-FIRE DEPT.	
07/07/11	LAR	11-00384	2 INV CV-11-33 - 4/11	1,712.10	1-01-31-833-020 GASOLINE	
07/07/11	LAR	11-00384	3 INV CV-11-33 - 4/11	141.20	1-01-31-833-020 GASOLINE	

E. Rates of compensation; administrative fee; payment for services. Fees for the services to be rendered shall be established by resolution of the Borough Council and may be amended from time to time at the Borough Council's discretion.

F. Insurance coverage. The Borough shall be responsible for providing all necessary insurance coverage as required by law, including, but not limited to workers' compensation, public liability and claims for damage, personal injury including death or damage to property which may arise as a result of the Borough's performance under the agreement.

**BE IT FURTHER ORDAINED**, that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged by the courts to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provisions so adjudicated, and the remainder of the Ordinance shall be deemed valid and effective; and

**BE IT FURTHER ORDAINED**, that any ordinances or parts thereof in conflict with the provisions of this Ordinance are repealed to the extent of such conflict; and

**BE IT FURTHER ORDAINED**, that this Ordinance shall take effect upon passage and publication in accordance with applicable law.

# ***Borough of Helmetta***

*51 Main Street,  
Helmetta, New Jersey 08828  
732 - 521 - 4946 ext. 110*

**Nancy Martin  
Mayor**

**Darren Doran  
Public Works Director  
Water & Sewer Operator**

## **PUBLIC WORKS REPORT 7/11/11**

### **PARK SPRAYING**

- A) Residents park & Helme Mill park will be sprayed for weed control tomorrow
- B) New wood carpet for Helme Mill Park will arrive and be spread next week.
- C) Residents Park will be completed as per resolution in the fall when CDBG money becomes available for new equipment.

### **FIRE HYDRANT PROJECT**

- A) Eagle Scout Project
- B) Request council does a resolution authorizing Nick Mangano to do project.

### **RAILING 10 ERICKSON AVE**

- A) Estimates are still being sought
- B) Small project 2 contractors declined to bid
- C) Extension with ins company has been granted.

### **MATAWAN BOROUGH**

- A) Matawan has approved our animal control & animal impoundment shared services agreement
- B) Signed contracts are on the way
- C) Service will begin upon contract arrival and signature of Mayor.

### **SHELTER SECURITY SYSTEM**

- A) System will be started tomorrow
- B) Finished by weeks end

the activity by the Police Director, the assignment of the necessary extra duty police officer(s) shall be made on a voluntary basis in accordance with a fair and reasonable system established and administered by the Police Director. Any law enforcement officers, when so employed by the Borough shall be treated as an employee of the Borough provided, however, that wages earned for outside employment shall not be applied toward pension benefits of law enforcement officers so employed, nor shall hours worked for outside employment be considered in any way compensable as over time.

C. Escrow accounts.

(1) Any person or entity requesting the services of an off-duty law enforcement officer of the Police Department shall estimate the number of hours such law enforcement services are required, which estimate shall be approved in writing by the Police Director, and shall establish an escrow account with the Borough chief financial officer by depositing an amount sufficient to cover the rates of compensation and administrative fees set forth in this section, for the total estimated hours of service.

(2) Prior to posting any request for services of off-duty law enforcement officers, the Police Director, or his designee, shall verify that the balance in the escrow account of the person or entity requesting services is sufficient to cover the compensation and fees for the number of hours specified in the request for services. The Police Director shall not post a request for services from any person or entity unless all fees and compensation required in the manner described above have been deposited with the Borough chief financial officer. No officer shall provide any such services for more hours than those which are specified in the request for services.

(3) In the event the funds in such an escrow account should become depleted, services of off-duty law enforcement officers shall cease and requests for further or future services shall not be performed or posted until additional funds have been deposited in the escrow account in the manner described above.

(4) The person or entity requesting such services shall be responsible for ensuring that sufficient funds remain in the escrow account in order to avoid any interruption of services.

D. Request for services. All requests for the services of off-duty law enforcement officers for a period of one week or longer shall be forwarded to the Police Director for posting at least ten (10) days before such services are required.

07/07/11  
10:18:05

BOROUGH OF HELMETTA  
Received P.O. Batch Listing By Vendor Id

Page No: 4

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract
P.O. Total:				1,913.09		
07/07/11	LAR	11-00501	MID17 MIDDLESEX COUNTY TREASURER 1 INV CV-11-42 - 5/11	2,524.68	1-01-31-833-020 GASOLINE	
07/07/11	LAR	11-00501	2 INV CV-11-42 - 5/11	74.77	1-01-31-833-021 GASOLINE-FIRE DEPT.	
07/07/11	LAR	11-00501	3 INV CV-11-42 - 5/11	350.36	1-01-31-833-020 GASOLINE	
P.O. Total:				2,949.81		
07/07/11	LAR	11-00603	MID17 MIDDLESEX COUNTY TREASURER 1 INV CV-11-52 - 6/11	122.28	1-01-31-833-021 GASOLINE-FIRE DEPT.	
07/07/11	LAR	11-00603	2 INV CV-11-52 - 6/11	1,356.60	1-01-31-833-020 GASOLINE	
07/07/11	LAR	11-00603	3 INV CV-11-52 - 6/11	21.06	1-01-31-833-020 GASOLINE	
P.O. Total:				1,499.94		
07/07/11	LAR	11-00517	MIL07 MILLER'S OUTDOORLETTERS.COM 1 INV 02 9255	179.00	C-04-55-500-801 ANIMAL SHELTER-CONSTRUCTION	
07/07/11	LAR	11-00628	MON06 MONROE TOWNSHIP UTILITY DEPT. 1 8/1/11 CHARGES	67,694.00	1-07-55-510-020 MONROE M.U.A. CHARGES	
07/07/11	LAR	11-00628	2 8/1/11 CHARGES-PP ADJUSTMENT	18,307.54	1-07-55-510-020 MONROE M.U.A. CHARGES	
P.O. Total:				86,001.54		
07/07/11	LAR	11-00606	MUN08 MUNICIPAL CAPITAL CORPORATION 1 LEASE PAYMENT 12 OF 60	159.17	1-01-31-832-020 COPYING	
07/07/11	LAR	11-00606	2 LEASE PAYMENT 12 OF 60	53.06	1-05-55-500-020 WATER OPERATING OE	
07/07/11	LAR	11-00606	3 LEASE PAYMENT 12 OF 60	53.06	1-07-55-500-020 SEWER OPERATING OE	
P.O. Total:				265.29		
07/07/11	LAR	11-00620	NEW31 NJ DEPT OF HLTH & SR SVC (DOG) 1 6/11 LICENSES	1.20	T-09-00-000-001 ANIMAL CONTROL EXPENSES	

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BOROUGH OF HELMETTA  
Received P.O. Batch Listing By Vendor Id

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Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract
07/07/11	LAR	11-00539	NOR01 NORCIA CORPORATION 1 ESTIMATE 8430	1,253.00	C-04-55-500-801 ANIMAL SHELTER-CONSTRUCTION	
07/07/11	LAR	11-00571	NOR02 NORTHEASTERN LUMBER 1 INV 775942	26.70	C-04-55-500-801 ANIMAL SHELTER-CONSTRUCTION	
07/07/11	LAR	11-00588	NOR02 NORTHEASTERN LUMBER 1 INV 776460	7.90	C-04-55-500-801 ANIMAL SHELTER-CONSTRUCTION	
07/07/11	LAR	11-00597	NOR02 NORTHEASTERN LUMBER 1 INV 771491 - SHELTER SIGN	25.96	C-04-55-500-801 ANIMAL SHELTER-CONSTRUCTION	
07/07/11	LAR	11-00520	NOR07 NORTH BRUNSWICK TOWNSHIP 1 INV 4039	358.75	1-01-26-315-022 VEHICLE MAINT-POLICE VEHICLES	
07/07/11	LAR	11-00573	NOR07 NORTH BRUNSWICK TOWNSHIP 1 INV 4357	991.79	1-01-26-315-022 VEHICLE MAINT-POLICE VEHICLES	
07/07/11	LAR	11-00598	PRE03 PRECISION ANALYTICAL SVCS, INC 1 INV 27804 - 6/11 TESTING	32.00	1-05-55-500-020 WATER OPERATING OE	
07/07/11	LAR	11-00609	PSE01 PSE&G CO 1 JUNE 2011 STATEMENT	30.61	1-01-31-829-030 NATURAL GAS-FIRE DEPT.	
07/07/11	LAR	11-00609	2 JUNE 2011 STATEMENT	55.63	1-01-31-829-020 NATURAL GAS	
P.O. Total:				86.24		
07/07/11	LAR	11-00330	REG02 REGISTRARS ASSOC OF NJ 3 SPRING MEETING - S. BOHINSKI	40.00	1-01-20-120-020 MUNICIPAL CLERK OE	
07/07/11	LAR	11-00330	4 SPRING MEETING - C. FEIG	40.00	1-01-20-120-020 MUNICIPAL CLERK OE	
P.O. Total:				80.00		
07/07/11	LAR	11-00622	SAM02 SAMUEL KLEIN & COMPANY 1 6/27/11 INV - BUDGETS	2,990.00	1-01-20-705-020 FINANCE OE	
07/07/11	LAR	11-00622	2 6/27/11 INV - BUDGETS	2,050.00	1-05-55-500-020 WATER OPERATING OE	

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BOROUGH OF HELMETTA  
Received P.O. Batch Listing By Vendor Id

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Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract
07/07/11	LAR	11-00622	3 6/27/11 INV - BUDGETS	2,050.00	1-07-55-500-020 SEWER OPERATING OE	
P.O. Total:				7,090.00		
07/07/11	LAR	11-00612	SAM03 SAM'S CLUB CREDIT 1 6/27/11 STATEMENT	15.99	1-01-43-800-020 INTERLOCAL ANIMAL SHELTER OE	
07/07/11	LAR	11-00506	STA11 STAPLES ADVANTAGE 1 INV 3155694033, 3155694034	108.34	C-04-55-500-801 ANIMAL SHELTER-CONSTRUCTION	
07/07/11	LAR	11-00506	2 INV 3155694033, 3155694034	336.72	1-01-25-745-020 POLICE DEPARTMENT OE	
07/07/11	LAR	11-00506	3 INV 3155694033, 3155694034	83.02	1-01-20-705-020 FINANCE OE	
07/07/11	LAR	11-00506	4 INV 3155694033, 3155694034	27.68	1-05-55-500-020 WATER OPERATING OE	
07/07/11	LAR	11-00506	5 INV 3155694033, 3155694034	27.68	1-07-55-500-020 SEWER OPERATING OE	
P.O. Total:				583.44		
07/07/11	LAR	11-00522	STA11 STAPLES ADVANTAGE 1 INV 3155872863	26.49	1-01-43-800-020 INTERLOCAL ANIMAL SHELTER OE	
07/07/11	LAR	11-00522	2 INV 3155872863, 3155872864	23.86	1-01-31-834-020 OFFICE SUPPLIES	
07/07/11	LAR	11-00522	3 INV 3155872863, 3155872864	7.95	1-05-55-500-020 WATER OPERATING OE	
07/07/11	LAR	11-00522	4 INV 3155872863, 3155872864	7.95	1-07-55-500-020 SEWER OPERATING OE	
P.O. Total:				66.25		
07/07/11	LAR	11-00555	STA11 STAPLES ADVANTAGE 1 INV 3155694035	204.24	1-01-25-745-020 POLICE DEPARTMENT OE	
07/07/11	LAR	11-00563	STA11 STAPLES ADVANTAGE 1 INV 3156229575	38.54	1-01-25-745-020 POLICE DEPARTMENT OE	
07/07/11	LAR	11-00599	STA11 STAPLES ADVANTAGE 1 INV 3156525384	36.90	1-01-31-832-020 COPYING	
07/07/11	LAR	11-00599	2 INV 3156525384	12.31	1-05-55-500-020 WATER OPERATING OE	
07/07/11	LAR	11-00599	3 INV 3156525384	12.31	1-07-55-500-020	

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BOROUGH OF HELMETTA  
Received P.O. Batch Listing By Vendor Id

Page No: 7

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract
-----						
					SEWER OPERATING OE	
P.O. Total:				61.52		
-----						
07/07/11	LAR	11-00594	WBM01 W.B. MASON 1 INV I01339565	9.25	1-01-42-855-020	
07/07/11	LAR	11-00594	2 INV I01339565	114.99	MUNICIPAL COURT OE 1-01-26-765-020 STREETS & ROADS OE	
P.O. Total:				124.24		
-----						
07/07/11	LAR	11-00537	WEB02 WEBER'S TRAINING SCHOOL 1 MAY 2011 STATEMENT	653.00	1-01-43-800-020 INTERLOCAL ANIMAL SHELTER OE	
-----						
07/07/11	LAR	11-00617	XTE01 XTEL COMMUNICATIONS 1 6/22/11 INVOICE	874.96	1-01-31-827-020 TELEPHONE COSTS	
Total for Batch: LAR				125,167.40		
Total for Date: 07/07/11				Total for All Batches:	125,167.40	
-----						



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BOROUGH OF HELMETTA  
Received P.O. Batch Listing By Vendor Id

Page No: 7

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract
-----						
					SEWER OPERATING OE	
P.O. Total:				61.52		
-----						
07/07/11	LAR	11-00594	WBM01 W.B. MASON 1 INV I01339565	9.25	1-01-42-855-020	
07/07/11	LAR	11-00594	2 INV I01339565	114.99	MUNICIPAL COURT OE 1-01-26-765-020 STREETS & ROADS OE	
P.O. Total:				124.24		
-----						
07/07/11	LAR	11-00537	WEB02 WEBER'S TRAINING SCHOOL 1 MAY 2011 STATEMENT	653.00	1-01-43-800-020 INTERLOCAL ANIMAL SHELTER OE	
-----						
07/07/11	LAR	11-00617	XTE01 XTEL COMMUNICATIONS 1 6/22/11 INVOICE	874.96	1-01-31-827-020 TELEPHONE COSTS	
Total for Batch: LAR				125,167.40		
Total for Date: 07/07/11				Total for All Batches:	125,167.40	
-----						

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BOROUGH OF HELMETTA  
Received P.O. Batch Listing By Vendor Id

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Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	1-01	27,794.98	0.00
WATER OPERATING FUND	1-05	2,314.58	0.00
SEWER OPERATING FUND	1-07	88,284.12	0.00
Year Total:		118,393.68	0.00
GENERAL CAPITAL FUND	C-04	6,772.52	0.00
ANIMAL TRUST FUND	T-09	1.20	0.00
Total of All Funds:		125,167.40	0.00

**RESOLUTION # 2011 - 168**

**A RESOLUTION AUTHORIZING MAYOR TO SIGN SETTLEMENT AGREEMENT IN LITIGATION ENTITLED KAPLAN AT HELMETTA, LLC v. BOROUGH OF HELMETTA PLANNING BOARD, et al., DOCKET NO. A-5772-09**

**WHEREAS**, Kaplan at Helmetta, LLC ("Kaplan"), the designated redeveloper of the Helme Mill Redevelopment Area, filed a lawsuit entitled Kaplan at Helmetta, LLC v. Borough of Helmetta Planning Board, Docket No. MID-L-2068-10 (Law Division), Docket No. A-5772-09 (Appellate Division)(the "Litigation") challenging the Helmetta Planning Board's denial of Kaplan's application to convert certain approvals that it had for an age-restricted housing project within the redevelopment area to allow for the construction of a non age-restricted project in accordance with the Conversion Act, N.J.S.A. 45:22A-46.3 et seq.; and

**WHEREAS**, the Borough intervened in the Litigation and opposed Kaplan's application to convert these approvals; and

**WHEREAS**, after the Law Division entered an Order affirming the Planning Board's denial of Kaplan's conversion application, Kaplan filed an appeal which is presently pending before the Appellate Division; and

**WHEREAS**, prior to issuance of a decision on the appeal, the parties negotiated a proposed settlement of the Litigation which, among other things, would provide for the amendment of the Redevelopment Plan and Redevelopment Agreement to allow non age-restricted housing to be developed within the redevelopment area and for Kaplan to convey Parcels 1 and 2 of the Redevelopment Area to the Borough and to construct an 8,000 square foot community center on Parcel 2 for the benefit of the Borough; and

**WHEREAS**, the Borough has determined that rather than incurring the costs and risks associated with this Litigation, it is in the public interest to settle the Litigation, subject to the terms and conditions set forth within the attached Settlement Agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Helmetta that the Mayor is hereby authorized to sign the Settlement Agreement in the form attached hereto.

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby directed to provide a certified copy of this Resolution to each of the following:

- a. Gluck Walrath, LLP
- b. James Clarkin, Esq.
- c. Ronald Blumstein, Esq.

**ORDINANCE # 2011 - 14**  
**AN ORDINANCE AMENDING AND SUPPLEMENTING**  
**CHAPTER 13 OF THE CODE OF THE BOROUGH OF**  
**HELMETTA, ENTITLED "POLICE DEPARTMENT,"**  
**IN ORDER TO PROVIDE FOR SPECIAL DUTY**  
**ASSIGNMENTS**

**WHEREAS**, the Borough Code of the Borough of Helmetta (the "Borough") currently contains Chapter 13, entitled "Police Department" which establishes and governs the Police Department within the Borough; and

**WHEREAS**, the Borough desires to permit members of the Police Department, during their off-duty hours, to engage in certain extra duty police-related activities for private persons or entities under specified circumstances; and

**WHEREAS**, the Borough desires to supplement Chapter 13 of the Borough Code in order to provide for such police special duty assignments and to establish policy regarding the same.

**NOW, THEREFORE, BE IT ORDAINED** by the Borough Council of the Borough of Helmetta that Chapter 13 of the Borough Code entitled, "Police Department" is hereby amended as follows (additions underscored, deletions struck-through):

1. Add New Section, Chapter 13-19 "Special Duty Assignments."

**§ 13-19. Special duty assignments.**

A. Authorization for assignments. The Police Director is hereby authorized to permit members of the Police Department, during their off-duty hours, to engage in extra duty police-related activities for private reasons or entities under the provisions of this ordinance. Any and all extra duty assignments must be determined and approved by the Police Director prior to the commencement of such employment. The Police Director shall obtain such information as he deems necessary in order to make his determination as to whether to permit the requested assignment. The Police Director may assign a patrol vehicle for use in performing the requested assignment if the Police Director determines that such patrol vehicle is necessary in order to properly perform the contracted duty. The Police Director may deny assignment or use of police officer(s) or vehicles and/or impose any condition(s) or requirement(s) as he, in his sole discretion, may deem to be in the best interests of the Borough and/or the police officer(s) or public safety. The Police Director shall be guided by the nature of the assignment and should avoid those with conflicts of interest and/or high risk of injury.

B. Nature of work. The work to be performed shall be considered as a "special assignment from independent contractors" and will not be considered as a direct assignment. Officers engaged in such assignments shall conform to all Police Department rules, regulations, and procedures. After approval of

**SECTION 2 - UPON ADOPTION FOR YEAR 2011**  
**(Only to be Included in the Budget as Finally Adopted)**

Be it resolved by the

Borough of Helmetta

County of \_\_\_\_\_ Middlesex \_\_\_\_\_ Mayor and Council

constitute an appropriation for the purposes stated in the sums therein set forth as appropriations, and authorization of the

- (a) \$ 1,158,823.31 (item 2 below) for municipal purposes; and  
 (b) \$ \_\_\_\_\_ (item 3 below) for school purposes in Type I School Districts only (N.J.S. 18A:9-2) to be n  
 (c) \$ \_\_\_\_\_ (item 4 below) to be added to the certificate of amount to be raised by taxation for local sc  
 Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of  
 the following summary of general revenues and appropriations.  
 (d) \$ \_\_\_\_\_ (item 5) Minimum Library Levy (R.S. 40:54-8 et seq.)  
 (e) \$ \_\_\_\_\_ (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Lev

**RECORDED VOTE**  
 (Insert last name)

Ayes	<i>Peckham</i> <i>Asciolla</i> <i>Janezek</i> <i>Karzewski</i> <i>Smith</i>	Nays	- 0 -
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**SUMMARY OF REVENUES**

**1. GENERAL REVENUES**

Surplus Anticipated

Miscellaneous Revenues Anticipated

Receipts from Delinquent Taxes

**2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)**

**3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:**

Item 6(b), Sheet 11 (N.J.S. 40A:4-14)

Total Amount to be Raised by Taxation for Schools in Type I School Districts Only

**4. TO BE ADDED TO THE CERTIFICATE FOR AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCH**

Item 6(b), Sheet 11 (N.J.S. 40A:4-14)

**5. AMOUNT TO BE RAISED BY TAXATION FOR MINIMUM LIBRARY LEVY (Item 6(c), Sheet 11)**

Total Revenues

**SUMMARY OF APPROPRIATIONS**

**5. GENERAL APPROPRIATIONS:**

**Within "CAPS"**

(a&b) Operations Including Contingent

(e) Deferred Charges and Statutory Expenditures - Municipal

(g) Cash Deficit

**Excluded from "CAPS"**

(a) Operations - Total Operations Excluded from "CAPS"

(c) Capital Improvements

(d) Municipal Debt Service

(e) Deferred Charges - Municipal

(f) Judgments

(n) Transferred to Board of Education for Use of Local Schools (N.J.S. 40:48-17.1 & 17.3)

(g) Cash Deficit

(k) For Local District School Purposes

(m) Reserve for Uncollected Taxes

**6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICTS ONLY (N.J.S. 40A:4-13)**

**Total Appropriations**

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Gov  
It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title  
all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this

13th

day of

June, 2011

*[Signature]*